

Lincoln County, Georgia

March 5, 2018

TIMBER HARVESTING SERVICES

Recreation Park, Lincoln County



Invitation for Bid

RFP 18-002

March 5, 2018
Request for Proposals
Timber Harvesting Services
Recreation Complex, Lincoln
County

1. INTRODUCTION:

The Lincoln County Public Works office is seeking to retain timber harvesting services from qualified professionals at the Lincoln County "Recreation Complex" located at Rowland-York Road Lincolnton, Georgia. The successful contractor will be responsible for all phases of timber harvesting, including timber marking, felling, harvesting, transportation and sale. Proposals will be received at the Board of Commissioners Office at 210 Humphrey Street, Room 107, Lincolnton, GA 30817 until **2:00 pm EDT, on March 27th, 2018.**

Any interested and qualified firm and/or party is requested to make a response to accomplish the Scope of Services described herein. The response is to be signed by a duly authorized official of the firm and must be submitted in the time, manner, and form prescribed.

Firms that wish to join in a consortium must designate one firm as principal or lead firm. Consortia will be evaluated according to the same requirements as a single firm. Each firm proposing on this project must include a list of all subcontractors with qualifications to be involved with the project.

No reimbursement will be made by Lincoln County for any costs incurred prior to a formal notice to proceed should an award of contract result from this solicitation.

2. SCOPE OF SERVICES:

All timber harvesting activities are to be completed in accordance with applicable site, state, and federal requirements, plans, guidance documents, and best management practices referenced in the Georgia Forestry Commission publication "Georgia's Best Management Practices for Forestry."

The scope of services for this project includes harvesting timber on approximately 38 acres of wooded areas at the Lincoln County "Recreation Complex" shown in Appendix A. The timber sale is a first thinning of an approximately 20-year-old stand of planted pine and hardwoods. The objective for the pine areas is to harvest merchantable timber by a fifth row thinning method, and to remove any inferior, diseased, or suppressed pines. The contractor will be required to flag the areas for harvesting, mark the timber, harvest the timber and sell the timber from the site. The marking and harvesting of timber from the site shall be conducted to retain a target basal area of approximately 70 square feet upon completion of harvest.

3. ADDITIONAL INFORMATION:

There are wetlands located on the clear-cut site. No land disturbance or timber harvesting should take place in the wetland areas.

The above stated scope of services constitutes the minimum requirements of this contract and forms the basis for evaluation.

4. ADDITIONAL INFORMATION:

There are wetlands located on the clear-cut site. No land disturbance or timber harvesting should take place in the wetland areas.

The above stated scope of services constitutes the minimum requirements of this contract and forms the basis for evaluation.

5. RESPONSE CONTENTS:

Responses shall include one (1) original and one (1) copy of the proposal for submittal mailed to the following address:

Lincoln County Board of Commissioners Office
P.O. Box 340
Lincolnton

Proposals should be clearly marked on the outside as **Timber Harvesting Services**.

The firms responding to this RFP are required to prepare a proposal package containing the information described in the following appendices in accordance with the following outline:

- Proposal Cover Sheet - Include title, project number, and the name of Prime Contractor that will manage the work;
- Project Understanding – Briefly provide scope of work and project approach.
- Proposed timeline of work;
- Cost Proposal: Must be submitted in a sealed envelope with proposal. The envelope shall be clearly marked, **Timber Harvesting Cost Proposal**, with the name of the proposing firm.

Lincoln County assumes no responsibility for submittals received after the advertised deadline or at any office or location other than that specified herein, whether due to mail delays, courier mistake, mishandling, or any other reason.

An official authorized to bind the proposer must sign the submittal. Any submittal received after this time and date will not be considered and will be returned unopened to the firm.

Lincoln County reserves the right to accept or reject any and all responses and to waive technicalities as deemed to be in the best interest of the County. The County reserves the right to request additional information from a respondent(s) as deemed necessary to analyze responses.

6. TERMINATION OF CONTRACT FOR CAUSE

The County shall have the right to terminate any contract to be made hereunder for their convenience by giving the respondent written notice of their election to do so and by specifying the effective date of such termination. The respondent shall be paid for its services through the effective date of such termination. Further, provided a contract is awarded, if a respondent shall fail to fulfill any of its obligations hereunder, the County may terminate the agreement with said respondent for such default by giving written notice to the respondent at issue. If this agreement is so terminated, the respondent shall be paid only for work satisfactorily completed.

Lincoln County assumes no responsibility for submittals received after the advertised deadline or at any office or location other than that specified herein, whether due to mail delays, courier mistake, mishandling, or any other reason.

An official authorized to bind the proposer must sign the submittal. Any submittal received after this time and date will not be considered and will be returned unopened to the firm.

Lincoln County reserves the right to accept or reject any and all responses and to waive technicalities as deemed to be in the best interest of the County. The County reserves the right to request additional information from a respondent(s) as deemed necessary to analyze responses.

7. TERMINATION OF CONTRACT FOR CAUSE

The County shall have the right to terminate any contract to be made hereunder for their convenience by giving the respondent written notice of their election to do so and by specifying the effective date of such termination. The respondent shall be paid for its services through the effective date of such termination. Further, provided a contract is awarded, if a respondent shall fail to fulfill any of its obligations hereunder, the County may terminate the agreement with said respondent for such default by giving written notice to the respondent at issue. If this agreement is so terminated, the respondent shall be paid only for work satisfactorily completed.

8. WITHDRAWAL

The respondent may withdraw his/her submitted proposal by providing a written request to the Purchasing Department before the stipulated closing date and time. Withdrawal of your proposal will not cause prejudice or interfere with the right of the respondent to submit a new proposal, provided the latter is received by the predetermined date and time provided herein. No proposal may be withdrawn for a period of sixty (60) days following the closing date.

9. TIME EXTENSION

Lincoln County, for good and sufficient reason, may extend the response deadline, in which case all potential respondents will receive an addendum setting forth the new date and time.

10. EVALUATION CRITERIA:

Proposals will be evaluated and ranked based on the following criteria:

Item	Criteria	Maximum Points
a.	Professional qualifications, specialized experience and technical competence of the firm and its subcontractors necessary for satisfactory performance of required services.	20
b.	Fee proposal (using the attached Cost Proposal)	45
c.	Proposers understanding of the work to be performed. Technical approach and quality of the submittal package.	15
d.	Past performance on contracts in terms of cost control, quality work, and compliance with performance schedules. Document by references and other means.	15
E	Proximity of provider's office to timber harvesting site.	5
Total Maximum Score		100

11. SELECTION PROCESS:

All responses submitted in respect to this RFP will be reviewed by the Lincoln County Public Works Director and the County Chairman. Based upon the background information reported in the response, the Lincoln County Public Works Director and the County Chairman will determine whether the proposer is qualified or unqualified.

The County Public Works Director will then rank the qualified firms based on the data submitted. Any or all of the firm(s) may be requested to expand on their response and/or make a formal presentation. The top ranked firm (or firms) will be contacted for final negotiation. If negotiations are not mutually successful, the second choice firm will be called to negotiate and so on. The recommended firm will receive final approval from the Lincoln County Board of Commissioners.

12. INDEMNIFICATION AND INSURANCE:

INDEMNIFICATION: Contractor assumes and agrees to be responsible for all claims for damages for injuries to persons or property arising out of the performance of its contract, whether due to its own default or negligence, negligence of its sub-consultants, defective conditions of the premises, negligence of Lincoln County or otherwise; provided, however, that consultant shall not be liable for any damage due solely to the affirmative negligent acts of Lincoln County committed in the performance by Lincoln County of any work on the premises. Contractor agrees to indemnify Lincoln County on account of such claims and further agrees that it will indemnify Lincoln County fully against any damages, fines, penalties or forfeitures of any kind which may be imposed upon or levied against Lincoln County as the result of the consultant's violation or failure to comply with any valid law, ordinance or regulation of the United States, State of Georgia, or Lincoln County, including the Federal Occupational Safety and Health Act of 1970 as amended from time to time or any federal regulation adopted pursuant thereto. To further assure the performance of the covenant, the contractor shall procure and constantly maintain in force, at its expense, the liability insurance required.

INSURANCE: The proposer shall possess and maintain general liability coverage of at least \$1,000,000 combined single limit with \$2,000,000 general aggregate per occurrence covering all premises and operations including bodily injury, personal injury, and property damage. In addition to the Certificate of Insurance, the contractor must provide the declaration page for the commercial general liability insurance policy. Policy shall be endorsed to name Lincoln County Board of Commissioners as an additional insured, provide thirty (30) days' notice of any cancellation, modification, and/or alteration of the coverage, and specifically identify the project being insured.

The proposer shall possess and maintain **worker's compensation** coverage in the statutory limits of Georgia.

SUBMIT WITH PROPOSAL: Upon award of contract and prior to commencement of work under this contract, the successful proposer shall provide Lincoln County a Certificate of Insurance showing the type and limits of insurance specified herein with Colquitt County Board of Commissioners as additional insurer.

Payments for services performed will be made within thirty (30) calendar days from receipt of an application for payment upon approval from the Lincoln County Board of Commissioners.

13. USE/OWNERSHIP OF DATA:

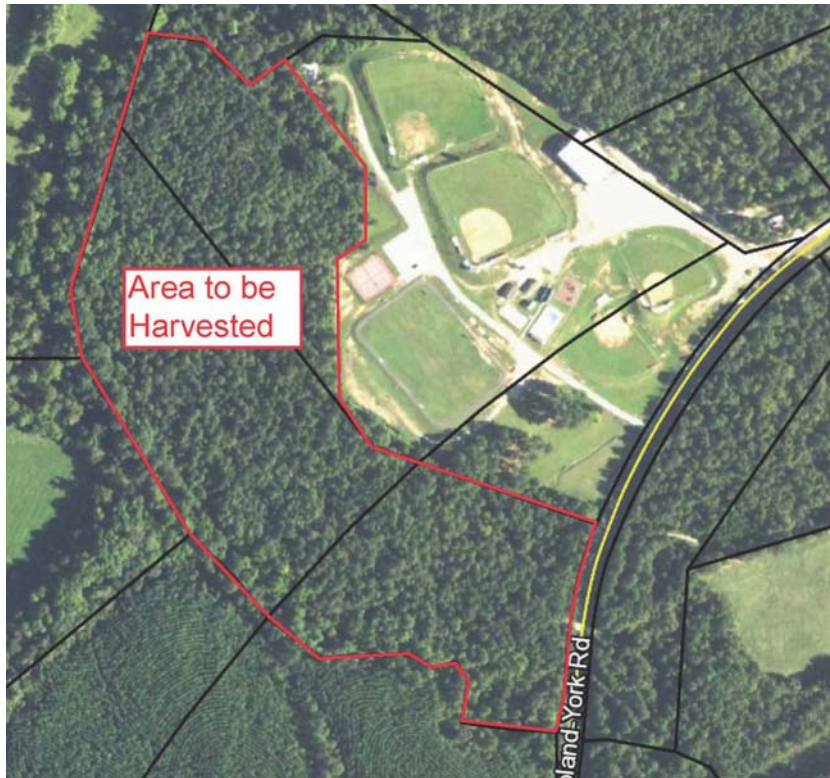
The ownership of all data that is prepared or produced under this contract shall be that of Lincoln County.

14. QUESTIONS:

All questions should be submitted in writing to Roby Seymour, Public Works Director at the Lincoln County Commission Office; electronic inquiries via facsimile to 706-359-5831 or Roby Seymour at rseymour@lincolncountyga.com are acceptable. Replies of substance will be in writing in the form of an addendum and submitted to all known respondents.

**APPENDIX A
(MAP OF HARVESTING AREA)**

Aerial Map of the Timber Harvesting Area



Cost Proposal

Timber Harvesting Services Lincoln
County "Recreation Complex"

<i>Stumpage Price</i>					
Type	Price Per Acre	Min Top Size	Min Butt Size	Min or Meas Length	Quality Specifications
Pulpwood					
Chip-N-Saw					
Saw Timber					

I understand that this is a per acre by product sale. Product name, per acre price and wood specifications have been entered for each product listed above.