

The Lincoln County Board of Commissioners met in regular session on **Thursday, December 14, 2017**, at **6:00pm** in the courtroom. Those present were Chairman Walker T. Norman; Commissioner Virginia T. Williams, District One; Commissioner Larry Collins, District Two; Commissioner Cooper Cliatt, District Three; Commissioner H. Lamar Wade, District Four; Mr. Ben Jackson, County Attorney; Mrs. Traci Bussey, Finance Director and Ms. Sherry E. McKellar, County Clerk.

1.

**Call Meeting to Order**

Chairman Norman called the meeting to order.

2.

**Invocation**

Rev. Richard T. Broom of Smyrna United Methodist Church opened the meeting with prayer.

3.

**Pledge of Allegiance to the Flag**

Following the invocation Commissioner Collins lead the Pledge of Allegiance to the Flag.

4.

**Approval of Minutes**

On a motion by Commissioner Collins, seconded by Commissioner Williams, the Board approved the minutes as presented.

5.

**Approval of Agenda**

Chairman Norman amended the agenda to add item 7 E, Development Authority Director John Stone. On a motion by Commissioner Wade, seconded by Commissioner Cliatt, the Board approved the agenda as amended.

6.

**Departmental Reports**

**A. Office of Emergency Services Department**

Director Broom presented his monthly report. OES responded to 170 calls and the average response time was 7 minutes. E-Bill Gross billing for November was \$46,602 with total revenues of \$25,744.

**B. Recreation Department**

Director Glaze presented his monthly report. Basketball registration completed with 70 kids participating. Season starts January 10, 2018.

**C. Finance Department**

Director Bussey presented the Finance report and Payroll vs. Budget report. Sales tax revenues are still down.

**D. Public Works Department**

Director Seymour presented his monthly report. They serviced 2,063 water customers; installed 3 service connections; repaired 6 leaks on system; continued maintenance on hydrants, valves and meters; preformed locates for utilities; and maintaining Savannah Bay water system and Pointe Shores water system.

**E. Planning and Zoning Department**

Director Seymour presented his monthly reports. They issued two (2) new and twelve (12) renewal business licenses; issued 51 building permits and performed 77 building inspections, 115 on-site evaluations; 6 plan reviews; 11 solid waste activities; 16 code violations site visits and 5 notices of violation.

**F. Development Authority**

Director John Stone updated the Board on the Signage Program they have been working on. A new sign is up on Highway 47 as you come into the County stating Lincoln County is Cyber Ready and as you leave the County the other side of the sign tells you to “Anchor your business in Lincoln County”. The interstate type signage is almost ready to go up and he has six - restaurants, two - gas stations and two - lodgings already signed up to go on the signs. The standard tourist style sign will also be going up but those will be funded elsewhere.

7.

**CDBG Letter of Agreement**

On a motion by Commissioner Wade, seconded by Commissioner Williams, the Board voted unanimously to authorize the Chairman to sign the CDBG Letter of Agreement for the Regional Commission to write the grant for the proposed new Senior Center at a cost of \$3000.00.

8.

**CDBG Resolution**

On a motion by Commissioner Cliatt, seconded by Commissioner Collins, the Board voted unanimously to authorize the Chairman to sign the Resolution to authorize the filing of the Community Development Block Grant Application with the Georgia Department of Community Affairs.

9.

**Alcohol Beverage License Renewals**

On a motion by Commissioner Williams, seconded by Commissioner Wade, the Board voted unanimously to approve the renewal for John Braden, American Legion Post 194.

On a motion by Commissioner Cliatt, seconded by Commissioner Williams, the Board voted unanimously to approve the renewal for Harvey Elam, American Legion Post 597.

On a motion by Commissioner Wade, seconded by Commissioner Collins, the Board voted to approve the renewal for Jason Raiford, Cliatt Crossing. Commissioner Cliatt abstained.

On a motion by Commissioner Collins, seconded by Commissioner Cliatt, the Board voted unanimously to approve the renewal for Sam Petal, LW’s Bait & Tackle.

On a motion by Commissioner Williams, seconded by Commissioner Collins, the Board voted unanimously to approve the renewal for Al Holloway, The Golf Club at Rocky Branch.

**10.**

**Firefighter Cancer Policy**

**A. Application**

On a motion by Commissioner Collins, seconded by Commissioner Cliatt, the Board voted unanimously to authorize the Chairman to sign the Application for the Firefighter Cancer Policy with ACCG-IRMA.

**B. Participation Agreement**

On a motion by Commissioner Collins, seconded by Commissioner Wade, the Board voted unanimously to authorize the Chairman to sign the Participation of Agreement for the Firefighter Cancer Policy with ACCG-IRMA.

**C. Resolution**

On a motion by Commissioner Williams, seconded by Commissioner Collins, the Board voted unanimously to authorize the Chairman to sign the Resolution for the Firefighters Cancer Policy with ACCG-IRMA.

The ACCG-IRMA Georgia Firefighters' Cancer Benefit Program satisfies the new requirement of providing firefighters with cancer benefits required by House Bill 146 and is effective January 1, 2018.

**11.**

**County Holidays**

On a motion on Commissioner Williams, seconded by Commissioner Wade, the Board voted unanimously to approve the 2018 County Holiday Schedule. The schedule includes: New Year's Day, Martin Luther King Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day & the following Friday, Christmas Eve and Christmas Day.

**12.**

**Employee Policy**

**A. Vacation Policy**

On a motion by Commissioner Collins, seconded by Commissioner Williams, the Board voted unanimously to approve the vacation policy change to cap vacation leave to the amount of time the employee can earn in one year. This change will be effective January 1, 2018. Employees will have through December 31, 2018 to get any vacation time currently accrued below the new cap.

**B. Pregnancy Leave Policy**

On a motion by Commissioner Collins, seconded by Commissioner Cliatt, the Board voted unanimously to approve the pregnancy leave policy deletion and have it now covered under the Family Medical Leave Act. This change will be effective January 1, 2018.

**C. Compensatory Time**

On a motion by Commissioner Collins, seconded by Commissioner Williams, the Board voted to eliminate compensatory time for all Exempt employees. Salary level change for Exempt employee classification will go from \$47,476 annually back to \$23,660 annually. Exempt employees must also meet the Exemption Tests set forward by FLSA. This change will be effective January 1, 2018. All employees who currently have compensatory time banked will have through June 30, 2019 to use their time.

**13.**

**Hotel-Motel Receipt Disbursement**

On a motion by Commissioner Cliatt, seconded by Commissioner Wade, the Board voted unanimously to approve the change in the disbursement of the Hotel-Motel tax. The Development Authority, who had previously received 31%, will no longer receive any funds from the hotel-motel tax. This change will take effect January 1, 2018.

**14.**

**Board Appointments**

**A. Board of Elections**

The Commissioners were not prepared at this time to make an appointment to the Board of Elections.

**B. CSRA Regional Development Center**

The Commissioners were not prepared at this time to make an appointment to the CSRA Regional Development Center.

**C. CSRA Unified Development Authority**

The Commissioners were not prepared at this time to make appointments on the CSRA Unified Development Authority.

**D. Department of Family & Children Services**

Commissioner Wade was not prepared at this time to make an appointment for District Four on the Department of Family & Children Services Board.

**E. Planning Board**

On a motion by Commissioner Cliatt, seconded by Commissioner Collins, the Board voted unanimously to re-appoint Coleman Kennedy to the Planning & Zoning Board to represent District Three.

Commissioner Wade was not prepared at this time to make an appointment for District Four on the Planning and Zoning Board.

**F. Recreation Advisory Board**

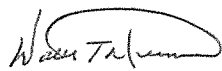
The Commissioners were not prepared at this time to make appointments on the Recreation Advisory Board.

Chairman Norman invited everyone to attend the 20<sup>th</sup> Anniversary of Holidays In Olde Lincoln Towne this Saturday, December 16<sup>th</sup>. Festivities start at 1pm. The Christmas Parade will be at 3:30pm and Christmas at the Courthouse starts at 6pm and will include the celebration for the 200<sup>th</sup> Anniversary of the City of Lincoln, the lighting of the Christmas Tree, special musical guests, hot chocolate & cookies and Santa Claus!

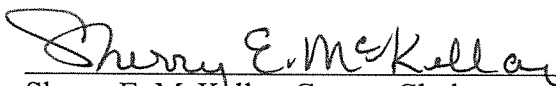
15.

**Adjourn**

On a motion by Commissioner Cliatt, seconded by Commissioner Williams, the meeting was adjourned at 6:47pm.

  
\_\_\_\_\_  
Walker T. Norman, Chairman

Attest:

  
\_\_\_\_\_  
Sherry E. McKellar, County Clerk